



## **PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

An Agency of the Ministry of Agriculture, Land and Fisheries (M.A.L.F)

### **PRE-SELECTION OF CONTRACTORS, CONSULTANTS AND GENERAL SUPPLIERS QUESTIONNAIRE FOR GRASS CUTTING & GROUND MAINTENANCE SERVICES**

Type Company Name here

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COMPANY NAME OR CONTRACTOR NAME

Type Category of Works/Goods/Services/Consultancy here

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CATEGORY OF WORKS / GOODS / SERVICES/ CONSULTANCY

Please submit the completed package to:

**Procurement and Contracts Unit  
Palo Seco Agricultural Enterprises Limited  
31 Casuarina Avenue  
Pointe-A-Pierre  
Trinidad & Tobago  
[contractadministration@psael.co.tt](mailto:contractadministration@psael.co.tt)**



## **PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

### PRE-SELECTION OF CONTRACTORS, CONSULTANTS & GENERAL SUPPLIERS

#### **A. GENERAL INSTRUCTIONS**

1. Contractors, Vendors or Suppliers wishing to be preselected for the provision of Goods, Services and Works to Palo Seco Agricultural Enterprises Limited (PSAEL) for Fiscal 2023-2024 must apply by filling out this questionnaire.
2. Please read these General Instructions carefully before completing the Request for Preselection qualification for Fiscal 2023-2024 Questionnaire.
3. Please provide a response to all questions. If any question is not applicable to the services provided by your organization, please mark "NOT APPLICABLE". Applications deemed unresponsive will not be considered.
4. Responses are not limited to the spaces provided in the Questionnaire. Where additional space is required to record all the information requested, please include a separate sheet attached to the completed Questionnaire documents.
5. Applicants should provide the name and contact information of a Designated Officer, in the event that PSAEL requires clarification on any aspect of the Questionnaire.
6. The category and value of project for preselection must be clearly printed on the cover page of the Questionnaire.
7. Applicants are allowed to be preselected for more than one (1) category but, must submit a separate application for each category for which preselection is sought. If one application is submitted for more than one category, the applicant will be evaluated on the category first stated on the Questionnaire.
8. When more than one (1) application is submitted, the applicant may submit (1) set of supporting documents once it is relevant to all the submitted applications.
9. Applicants are advised that a representative from PSAEL may visit their premises for the purposes of verifying the information recorded in the Questionnaire.
10. If any information obtained in this Questionnaire is found to be false and /or misleading, the application will be rejected. Where such a determination is made, subsequent to preselection of the applicant, the applicant will be deregistered.
11. The Questionnaire must be signed by a duly authorized officer of the Applicant and affixed with the Applicant's stamp or seal.
12. PSAEL reserves the sole right to preselect applicants deemed suitable to meet its preselection requirement and is not bound to preselect any Applicant applying for preselection in accordance with this application.



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13. Applicants are to utilize the Preselection Checklist to ensure that all supporting documents are submitted.
14. The completed Questionnaire and supporting documents may be submitted to PSAEL by enclosing in an envelope size 8 ½" x 11", addressed to:

**Procurement and Contracts Unit  
Palo Seco Agricultural Enterprises Limited  
31 Casuarina Avenue  
Pointe-A-Pierre  
Trinidad & Tobago**

or via email to [contractadministration@psael.co.tt](mailto:contractadministration@psael.co.tt).

15. The information submitted with any application will be held in strict confidentiality and will be used solely by PSAEL.
16. Clarifications on the Questionnaire may be sought via email to [contractadministration@psael.co.tt](mailto:contractadministration@psael.co.tt) or in writing to:

**Procurement and Contracts Unit  
Palo Seco Agricultural Enterprises Limited  
31 Casuarina Avenue  
Pointe-A-Pierre  
Trinidad & Tobago**

17. Applicants will be advised in writing as to the status of their application.

### **B. PREQUALIFICATION PROCESS**

1. Applicants must register in the Office of Procurement Regulation (OPR)'s Procurement Depository <https://depository.oprtt.org/> and after registration, publish their profile and request prequalification (where applicant is not already prequalified).
2. PSAEL will consider applications for preselection from OPR prequalified Applicants.



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### **C. ELIGIBILITY**

Only Applicants who have satisfied the following criteria will be eligible for preselection:

1. Applicants (or parts thereof) incorporated or otherwise registered in Trinidad and Tobago and having a place of business located in Trinidad and Tobago.
2. Applicants who have satisfied the pre-determined evaluation criteria as indicated in the Preselection Questionnaire.
3. Applicants who have provided all of the required documentation as outlined in the Preselection Questionnaire and summarized in section below.

### **D. EVALUATION**

1. The following is the evaluation chart which will be utilized in evaluating all submissions.

Evaluation Criteria	Weighting (%)
Section 1: Corporate Data	<b>15%</b>
Section 2: Financial Data	<b>10%</b>
Section 3: Resources	<b>25%</b>
Section 4: Contract Work Services	<b>15%</b>
Section 5: Safety Information	<b>35%</b>

2. Preselection evaluation process is conducted in 2 phases:
  - A. Phase I – an examination of the Applicant’s compliance with the requirements of the Preselection Questionnaire (along with site visit, if required).
  - B. Phase II – an evaluation of the Applicant in the five (5) areas identified in the above evaluation chart.
3. An Applicant must achieve at least 50% of total points allocated in each criterion listed at 1-6 above as well as an overall percentage of at least 60% to be eligible for preselection.
4. The purpose of the evaluation during the preselection process is to determine whether the Applicant has demonstrated satisfactory and relevant qualifications, experience, competence and a good track record of performance in the categories for which preselection is being sought. Applicants who have achieved the required score following the preselection evaluation exercise, shall be invited to make submissions for specific procurement activities.



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### **Disqualification**

**Any Applicant providing false and or misleading information will be rejected and not be invited to enter any arrangement or any contract offered by PSAEL permanently or for a period of time to be determined by PSAEL. Any effort by an Applicant to influence any member of the evaluation committee shall result in the rejection of the Applicant.**

#### **E. REMOVAL FROM THE PRESELECTED DATABASE**

Contractor or Suppliers may be removed from the preselection database for any of the following reasons:

- i. Failure to perform satisfactorily;
- ii. Providing false or misleading information (as explained above);
- iii. Engaging in unethical procurement practices including bribery, corruption or fraud or any other acts deemed in contravention of the Public Procurement and Disposal of Public Property Act 2015 as amended.

#### **F. INVITATION TO TENDER**

As the need arises, and in the event that PSAEL is seeking to engage a Contractor, Supplier or Consultant for the provision of goods, works or services in relation to that need, an invitation to tender will be extended only to those contractors/suppliers/consultants who have been pre-qualified on the OPR and pre-selected by PSAEL.

PSAEL reserves the right to utilize a ranking system in order to determine which prequalified and preselected contractor/supplier/consultant will be invited to make submissions in relation to the provision of any goods, works or services. The ranking system shall be based in the first instance upon the scores achieved by the preselected contractor/supplier in the evaluation of their Preselection Applications. These scores are subject to modification to include such scores as may be included thereafter by PSAEL in the assessment of a contractor/supplier performance once that contractor/supplier has been awarded a contract by PSAEL.

Preselected suppliers will be invited to submit quotations or proposals as required. These quotations or proposals must be supported by all of the documents which are indicated as being required in the relevant invitation to tender. A working email address is a prerequisite to doing business with PSAEL.



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**G. VENDOR PERFORMANCE MANAGEMENT**

PSAEL employs a Vendor Performance Management system in order to continuously assess Vendors’ performance in the provision of works, goods and/or services. The result of this assessment has a direct impact upon the Vendor’s pre-selection status, as the initial ranking and scores of that Vendor are subject to modifications in accordance with the results of the said assessment.

**H. SERVICE/CAPACITY VALUE CATEGORY**

Please note below the value category in which you may request preselection:

- Level 1** - \$0 - \$100,000.00
- Level 2** - \$100,000.01 - \$2,000,000.00
- Level 3** - \$2,000,000.01 - \$10,000,000.00
- Level 4** - \$10,000,000.01 - \$50,000,000.00
- Level 5** - \$50,000,000.01 - \$100,000,000.00
- Level 6** - over \$100,000,000.00

**I. CATEGORIES OF WORKS, SUPPLIES, SERVICES**

Please note below the green highlighted category of works and services in which you may request preselection:

<b>OPR LOB CODE</b>	<b>WORK CATEGORY</b>	<b>DESCRIPTION OF WORKS</b>
91111602	General Building	Includes general repairs, overhauls, renovations and construction to residential and commercial buildings to include the following services: Masonry, Carpentry/Joinery, Electrical, Painting, Plumbing and all other works deemed necessary.
72151905	Masonry	Repairs, replacement, modification and extensions to building structures requiring the services of masons for concrete works including foundations, tiling and drains.
72152302	Carpentry/Joinery	Repairs, replacement, modification and extensions to building structures and all fixtures and furnishings including but not limited to doors, windows, cupboards, floors and walls which involves the work of carpenters and joiners and specialist services such as vinyl tiling and acoustic ceiling installations.
73152108	Electrical	Maintenance, replacement and installation of electrical fixtures and all other works requiring the services of a Licensed Electrician/ Electrician.
73181104	Painting	Preparation and painting which includes all finishes such as application of oil and emulsion paints, varnishes and lacquers.
72101510	Plumbing	Repairs, replacement and installation of gas and plumbing fixtures and service lines thereto, including sewer systems.



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<b>OPR LOB CODE</b>	<b>WORK CATEGORY</b>	<b>DESCRIPTION OF WORKS</b>
47121501	Janitorial	Provision of services to include the following: Cleaning of walls, floors and roofs. Cleaning and sanitation of toilets, bathrooms, face-basins etc. Shampooing/Steaming of Carpets. Stripping and polishing of tiled areas and floors as deemed necessary. Cleaning and polishing of furnishings.
72102106	Pest Treatment	Provision of services to include the following: Sealed Fumigation. Approved Chemical Treatment to eradicate and prevent the infestation of Dry-wood and Subterranean Termites, Rats, Mice, Cockroaches, Ants and any other insects.
72102902	Landscaping	Maintenance of lawns by use of mechanical and manual mowing means. Pruning of hedges, shrubs and trees and removing/ treating diseased or dry plants. Provision of gardening services. Treatment for pests and diseases. Preparation of Soil.
72102905	Grass-cutting	Cutting of grassed areas by use of mechanical and manual means. Trimming of low-lying branches.
76111506	Horticultural Services	Providing and maintaining decorative plants and shrubs, including chemical treatment to prohibit the infestation and spread of fungus.
70111503	Woodcutting	Trimming trees, cutting trees, lop-up, log-up and removal of trees including the removal of diseased or dried trees and clearing of vegetation from overhead electrical lines.
81101522	Earthworks	Includes one or all of the following: Land clearing, cutting, excavating, filling, compacting. Drain digging, drain clearing, ploughing, rotovating, using mechanical earthworks equipment such as tractors, bulldozers, excavators, loaders.
72154031	Fabrication and Welding	Covers general fabrication and welding required to construct, repair or modify e.g. Burglar proof grilles, metal hand railings, gates, fences, etc.
78101904	Transportation Services (Heavy and Light)	Includes transport of the following: Forestry products – lumber, logs. Agricultural – plants and soil. Furniture and light Office Equipment.
92121504	Security Services	Includes one or more of the following: 24 hour security of office buildings, mobile patrol, emergency response, escort services, squatter and property surveillance.
78111808	Vehicle Rentals	Includes one or more of the following: Rental of light motor vehicles, vans, pick-ups, 4WD vehicles. Must also include servicing and maintaining of all vehicles – mechanical services, bodyworks, suspension checks, tyre replacements etc.
72153612	Interior & Exterior Decorating	Including one or more of the following: Carpeting, panelling draperies, blinds, screens etc. Re-modelling of building interiors and furnishings.
910101603	Catering	Includes catering for services
80171603	Marketing and Advertising	Includes marketing and advertising initiatives of PSAEL.
80161604	ICT Services	Includes ICT and other IT related services.



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OPR LOB CODE	WORK CATEGORY	DESCRIPTION OF WORKS
71101501	Oil and Quarry Management Services	Includes Oil and Quarry Management Services
80161601	Land Management Services	Includes land management and project management services

**CHECKLIST OF DOCUMENTS CONTAINED IN THE PRESELECTION PACKAGE**

*(Please add items as required)*

Proponents are to place a tick in the checkbox for each item that is included in the Proposal

Title Page	<input type="checkbox"/>
Certificate of Incorporation	<input type="checkbox"/>
Financial Statements for the last 3 years (Audited, if applicable)	<input type="checkbox"/>
Valid Income Tax Clearance Certificate	<input type="checkbox"/>
Valid Value Added Tax Registration Certificate (if applicable)	<input type="checkbox"/>
Valid National Insurance Board Compliance Certificate (valid as at the date of submission)	<input type="checkbox"/>
Bank Reference Letter (issued within the last 6 months)	<input type="checkbox"/>
Proponent profile/brochure, including organisational chart	<input type="checkbox"/>
Supplier Experience in Projects of a Similar Nature Performed in the last two (2) years	<input type="checkbox"/>
Three (3) clients from whom surveys will be submitted	<input type="checkbox"/>
Description / Resumes of Key Personnel	<input type="checkbox"/>





**PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

PRE-SELECTION OF CONTRACTORS, CONSULTANTS & GENERAL SUPPLIERS

**SECTION 1: CORPORATE DATA**

CONTRACTOR NAME: \_\_\_\_\_

BUSINESS ADDRESS		CONTACT NUMBERS		
		TELEPHONE	FAX	
TYPE OF BUSINESS	Sole Trader	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
	Limited Liability	<input type="checkbox"/>	Other (Please state)	<input type="checkbox"/>
POSTAL ADDRESS		CONTACT NUMBERS		
		TELEPHONE	FAX	
e-mail address:				
(Provide copies and where applicable, Memorandum & Articles of Association)				
STATUTORY REGISTRATION	NUMBER	CLEARANCE/ COMPLIANCE CERTIFICATE NOS.	DATE OF CERTIFICATE	
Office of Procurement Regulation (OPR) Registration Number				
Certificate of Registration or Certificate of Incorporation/ Certificate of Continuance (as applicable)				
Value Added Tax Registration				
Income Tax Registration				
National Insurance Board Registration				
<b>(Attach copies)</b>				



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<b>INSURANCE (Type of coverage)</b>	<b>NAME OF INSURANCE CO.</b>	<b>POLICY NUMBER</b>	<b>LIMIT OF LIABILITY</b>	<b>EXPIRY DATE</b>
Workmen’s Compensation				
Public Liability				
Other				

**LIST OF OWNERS/ SHAREHOLDERS/ PARTNERS AND DIRECTORS**

<b>NAME OF OWNERS/PARTNERS/ SHAREHOLDERS/ DIRECTORS</b>	<b>POSITION IN COMPANY</b>	<b>ADDRESS</b>	<b>CONTACT NUMBER</b>	<b>PSAEL EMPLOYEE</b>	
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Yes <input type="checkbox"/>	No <input type="checkbox"/>



**PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

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Do any of the Owners/Shareholders/Partners/Directors hold interest in any other Contractor registered with PSAEL/ Petrotrin? **Yes**  **No**

If yes, provide detail below.

NAME	COMPANY	ADDRESS	ASSOCIATION

Are you or any of the company's directors or employees related to any employee of PSAEL? **Yes**  **No**

If Yes, Please specify the person and the nature of the relationship

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**JUDGEMENT / LITIGATION**

Are there any pending actions or claims against the company and / or the principal officers or directors? **Yes**  **No**

If yes, please specify

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Are there any judgments registered against the company and /or the principal officers or directors? **Yes**  **No**

If yes, please specify

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**PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

PRE-SELECTION OF CONTRACTORS, CONSULTANTS & GENERAL SUPPLIERS

**SECTION 2: FINANCIAL DATA**

**ANNUAL FINANCIAL STATEMENT (for the last three (3) years)**

YEAR	AMOUNT	TYPE OF WORK
2020		
2021		
2022		

Audited Income & Expenditure Statements and Balance Sheets of the three (3) most recent years should be provided.

If Audited Financial Statements are not available, please indicate why:

.....

.....

.....

.....

.....

.....

If your audited financial statements cannot be provided, please attach signed filed returns for the last three (3) financial years together with management accounts for the relevant periods. Sole traders are required to show proof of quarterly tax payments for the last three (3) years.

<b>Bank or Other Financial Reference (to be provided in writing)</b>	
Permission to refer to References:	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Provide Clearance Certificate(s) for the following:</b>
Income or Corporation Tax Clearance Certificate
V.A.T Clearance Certificate
N.I.S Compliance



**PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

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Has the Business ever been liable for failing to comply with the fulfilment of any Contracts?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, give brief details including matters currently in litigation and/or arbitration		

Has the Company or constituent part ever been placed in:			
Receivership?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Liquidation? Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, give brief details:			

**BONDING**

Is your Banker / Bonding Company prepared to provide a guarantee or performance bond if required? Yes  No



**PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

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**SECTION 3: RESOURCES**

<b>PERSONNEL SUMMARY – Number of PERMANENT (P) and TEMPORARY (T) Employees</b>		
	<b>P</b>	<b>T</b>
Managers		
Engineers/Other Professionals		
Supervisors/Foremen		
Technicians		
Craftsmen		
Clerical		
Unskilled		
<b>Total</b>		

Indicate below details of the Company's work base for handling works and services for PSAEL.

<b>ADDRESS OF COMPANY'S MAIN WORKSHOP FACILITIES</b>	<b>FLOOR AREA (SQ.M) INDOOR</b>	<b>FLOOR AREA (SQ.M) OUTDOOR</b>
	Owned <input type="checkbox"/>	Owned <input type="checkbox"/>
	Leased <input type="checkbox"/>	Leased <input type="checkbox"/>

<b>REMARKS / OTHER INFORMATION</b>



**PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

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**LIST OF KEY (\*) PERMANENT PERSONNEL RESPONSIBLE FOR WORKS/SERVICES**

Provide details of key personnel who will be responsible for the works/services being applied for by the Company

NAME	NO. OF YEARS WITH COMPANY	POSITION WITH COMPANY	TECHNICAL/ PROFESSIONAL QUALIFICATION	RELATED EXPERIENCE (USE SEPARATE SHEET IF NECESSARY)	RESUME ATTACHED (☑ if applicable)
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

\* Manager, Engineer, Supervisor/Foreman, Technician and Craftsman



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**LIST OF MAJOR EQUIPMENT/TOOLS OWNED OR RENTED AND READILY AVAILABLE FOR WORKS/SERVICES**

EQUIPMENT/TOOLS	QTY	OWNERSHIP (INDICATE OWNED OR RENTED/LEASED (*))	MANUFACTURER (SERIAL#/ LICENCE NO#)	AGE	PRESENT CONDITION

(\* ) For equipment/Tools which are rented or leased a written agreement to be provided showing arrangement for hiring





## **PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

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### **SECTION 4: CONTRACT WORK/SERVICES**

Indicate below the Work Category and Contract Range(s) for which your company is applying and has the necessary resources, expertise and experience to perform. Contractors should be capable of handling several contracts simultaneously.

OPR LINE OF BUSINESS CODE	NAME OF WORK CATEGORY	RANGE OF CONTRACT WORKS/ SERVICES			
		<\$25,000	<\$75,000	<\$250,000	>\$250,000



## **PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

PRE-SELECTION OF CONTRACTORS, CONSULTANTS & GENERAL SUPPLIERS

### **WORK EXPERIENCE**

The following information is to be provided for registration in the following work category. *(Complete this form for each additional work category)*

<b>OPR LOB CODE</b>													<b>WORK CATEGORY</b>	
---------------------	--	--	--	--	--	--	--	--	--	--	--	--	----------------------	--

**Identify Key Permanent Personnel who were listed on page 15, who are responsible for specified works/ services.**


### **KEY CONTRACTS EXECUTED BY THE COMPANY IN THE LAST THREE YEARS**

Provide details of major projects in which works/services specific to the Work Category was handled by the Contractor. List work undertaken as a Company.

<b>BRIEF PROJECT DESCRIPTION</b>	<b>CLIENT</b>	<b>FINAL CONTRACT VALUE</b>	<b>COMPLETION DATE</b>

Other (Additional details may be attached as necessary)


### **Client Reference**

<b>NAME</b>	<b>ADDRESS &amp; CONTACT NUMBER</b>	<b>PERMISSION TO REFER TO REFERENCES</b>	
		<b>Yes <input type="checkbox"/></b>	<b>No <input type="checkbox"/></b>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>



**PALO SECO AGRICULTURAL ENTERPRISES LIMITED**

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**SECTION 5: SAFETY INFORMATION**

					YES	NO
1 a) Does contractor have a safety program?					<input type="checkbox"/>	<input type="checkbox"/>
b) Has the Contractor been HSE certified in accordance to OSHA standards? <i>(Certification documents must be provided)</i>					<input type="checkbox"/>	<input type="checkbox"/>
c) Does contractor have a "New Employee Orientation Program?"					<input type="checkbox"/>	<input type="checkbox"/>
2. a) Does contractor conduct on-site safety inspections?					<input type="checkbox"/>	<input type="checkbox"/>
b) If YES who conducts these inspections <i>(Safety qualification of inspector additional to below to be submitted)</i>						
c) Frequency of on-site inspections						
3.a) Frequency of Contractor Employee Safety Meetings		Weekly <input type="checkbox"/>	Fortnightly <input type="checkbox"/>	Monthly <input type="checkbox"/>	Other <input type="checkbox"/>	

**QUALITY ASSURANCE**

Has your company established, documented and implemented a quality assurance system?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'yes' please attach details (copy to be submitted)	Date Implemented (mth/yr)	/	

<b><i>Have you ever applied for Registration before?</i></b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, state Trade Name and Date of Application		



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***GENERAL DECLARATION***

The applicant declares that the information provided in this Questionnaire which includes all submitted Schedules are true and correct. This Questionnaire is signed by a duly authorized Officer and /or Agent of the Applicant. The signatory of this Questionnaire guarantees the veracity and accuracy of all responses given herein,

It is expressly understood, that if any of the information provided herein is found to be false or misleading, **PSAEL** may take such action, as it deems necessary.

Name of Official:  
(BLOCK LETTERS) \_\_\_\_\_

Position In Company:  
(BLOCK LETTERS) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*(Please affix Company Stamp)*